



2016-17 - Frequently Asked Questions ~ For Those Interested in Registering as a Small Group Facilitator

1. How do I register to be a small group facilitator?

- Complete the "Interested Facilitator Registration Form" on the back side of this page, and submit it to Suzanne Lewis, Adult Education Coordinator in the parish office. Extra forms are available in the parish office or on-line at the parish website – www.epiphanymn.org.
- If you are a faithful practicing Catholic who desires to grow in your faith and help others to grow in their faith, and have the time to organize and facilitate the small group – fill out the form!
- You do not have to be a scripture scholar, and you do not have to have all the answers – Suzanne Lewis and her team will help you.
- Shortly after you submit the Interested Facilitator form, Suzanne Lewis (or someone from her team), will call you to discuss the process and answer your questions.

2. How do I plan my small group and invite others?

- Once you are registered, Suzanne Lewis (or one of her team) will meet with you to help you plan your small group, including:
 - Who you would like to invite to your small group, and discuss ideas for inviting.
 - What dates and time you would like your small group to meet.
 - Where you would like to meet – home, coffee shop or parish.
 - Epiphany Church will provide space for small groups to meet on-site Tuesday mornings (8:45-10:30 am), Saturday mornings (8:45-noon), and Tuesday evenings (from 7:00-9:00 pm.)
- At the end of the meeting, Suzanne Lewis (or her team member) will prepare and give to you an information and sign-up form (in hard copy and in Word) for your small group. You can use this to invite others to your small group.

3. How will I be trained and supported through the session?

- In early or mid-September, Suzanne Lewis (or her team member) will meet with you to discuss how to facilitate a small group, and how Epiphany Church will support you throughout the session.
- You will be given all documents you need for your small group – first day agenda, small group guidelines, calendar, sample opening prayers, member list form and attendance form
- Training information will include (i) the role of the facilitator, (ii) how to open in prayer and incorporate petitions, (iii) how to deal with difficult situations, and (iv) who to call at Epiphany to assist you and answer your questions throughout the session.
- We will also provide Ideas for building community, fellowship, accountability and life transformation into the small group experience, and more!

Interested Facilitator Registration Form

If you are an Epiphany Church parishioner and would like to facilitate a small group this fall, please complete the information below and return this form to the parish office. Shortly after receipt, Suzanne Lewis, Adult Education Coordinator, will call you to discuss the process and answer your questions.

1. Contact Information (please print):

- Name: _____
- Preferred email: _____
- Preferred phone: _____

2. Please list below any past small group experience:

3. Forming your small group – “Facilitator Formed” or “Parish formed”

Check below whether you would like to invite friends, neighbors, or coworkers and form your own small group, or be assigned members who sign up at the Sept. 17/18 parish signup weekends and through on-line registration ?

- Invite and form my own group Be assigned members **

** After the sign-up weekend, we will know the number of facilitators needed. We will call you promptly to let you know if we need you to facilitate a small group. If we do not, we will be happy to assign you to a group, if you would like.

4. Type of small group

If you would like a small group that has common interest/bonds, please circle below those groups that you are interested in:

Common interest/bond (circle those of interest):	Comments
• Friends/Neighbors/Coworkers	_____
• Men only	_____
• Women only	_____
• Moms	
• Birth to pre-k	_____
• K-8 (specify grades)	_____
• Upper school	_____
• Married Couples	_____
• Young adults	_____
• Singles	_____
• Grandparents	_____
• Other (please describe)	_____